

Gaining an ICF Credential

The International Coach Federation (ICF) is the largest global association of coaches with over 14,000 members. The ICF has been a leader in establishing both ethical standards and coaching competencies worldwide.

The ICF offers credentials both to individuals and to coach training agencies. Results Coaching Systems is an Accredited Coach Training Program (ACTP) provider.

The purpose of the ICF credentialing program is:

1. Establish and administer minimum standards for credentialing professional coaches and coach training agencies
2. Assure the public that participating coaches and coach training agencies meet or exceed these minimum standards
3. Reinforce professional coaching as a distinct and self-regulating profession

Applying for an ICF Credential:

There are two different ways of applying for your ICF Credentials.

- **ACTP Application:** for individuals who have completed an ICF Accredited Coach Training Program (ACTP), like the Results ICF Credential Pathway detailed overleaf.
- **Portfolio Application:** for individuals who have not completed a full ACTP or who have completed coach training with other schools not on the ACTP list.

Please read over the tables below so that you are clear on the requirements depending on the type of application you submit to the ICF.

Associate Certified Coach

Requirement	ACC ACTP Route	ACC Portfolio Route
Coach Training	Successful completion of the full RCS ICF Credential Pathway overleaf meets these requirements	60 documented hours of coach specific training (12 of which may be self study hours)
Work with a Mentor Coach		Completion of 10 hours work with a qualified mentor coach
Examination		Successful completion of the ICF's oral exam.
Coaching Experience	Client coaching log documenting: – Minimum 100 hours – Minimum 75 paid hours – Minimum 8 clients	
Coach References	2 reference letters from qualified coaches	

Professional Certified Coach

Requirement	ACC ACTP Route	ACC Portfolio Route
Coach Training	Successful completion of the full RCS ICF Credential Pathway overleaf meets these requirements	125 documented hours of coach specific training (25 of which may be self study hours)
Work with a Mentor Coach		Completion of 10 hours work with a qualified mentor coach
Examination		Successful completion of the ICF's three part Portfolio Examination
Coaching Experience	Client coaching log documenting: – Minimum 750 hours – Minimum 675 paid hours – Minimum 25 clients	
Coach References	2 reference letters from qualified coaches	